



Pharmacy Technician

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| Posting ID: | 200100 |
| Job Type: | Temporary Part-time until June 2019 |
| Open Positions: | 1 |
| Posting Date: | October 11, 2018 |
| Closing Date: | October 28, 2018 |
| Union Affiliation: | CUPE |
| Job Reports To: | Pharmacy Operations Manager |
| Salary: | As per the collective agreement |
| Average Weekly Hours: | 1 shift every two weeks |
| Shift: | Days |

Position Purpose

Provide service to physicians and nurses of the hospital. Fill prescriptions and enter medication information in to the patients' hospital chart. Manage the hospital's medication inventory, including ordering, stocking/organizing to prevent medication errors.

Essential Qualifications

- Registered Pharmacy Technician
- Graduate of a CCAPP recognized Pharmacy Technician community college program
- Registered with Ontario College of Pharmacists (OCP) as a Registered Pharmacy Technician OR
- Proof of registration, in good standing with the Ontario College of Pharmacists and completion of the Pharmacy Technician Bridging Program by January 31, 2015 is required
- Registered with the Canadian Association of Pharmacy Technicians once registration with the Ontario College of Pharmacists is obtained
- Strong mathematical skills to accurately prepare and dispense medications
- Recent hospital or retail experience
- Excellent interpersonal and communication skills
- Strong organizational skills
- Ability to work independently as well as on a team
- Self-directed
- Performs responsibilities related to all aspects of drug distribution
- Provides for the effective daily operation of all departmental services and programs leading to pharmaceutical care
- Have responsibility for the operation of the Pharmacy Department and work within scope of practice
- Health and physical condition consistent with lifting, pushing, bending, walking, sitting, standing, and keyboarding
- Excellent attendance, punctuality and work record
- Bilingual in French and English at the Intermediate + level preferred
- Previous experience of a minimum of 2 years in either a community or hospital setting preferred
- Previous computer experience, particularly with Meditech, AcuDose Connect-Rx and Microsoft Office/Outlook.

Key Competencies

Key Competencies required at HGMH are:

Integrity: We create and maintain an atmosphere of reliability, honesty, and confidentiality. We provide care that is both ethical and fair; not varying in quality

because of personal characteristics, such as gender, ethnicity, geographic location, and socio-economic status.

Respect: We treat everyone with courtesy, honour, and dignity, accepting and valuing each individual. We provide care that is respectful of and responsive to individual patient preferences, needs, and values, and ensure that patient values guide all clinical decisions.

Quality & Safety: We make a commitment to achieve excellence by providing services in a timely, efficient, safe, and accurate manner through ongoing evaluation for improvement. We diligently maintain high standards by performing our duties safely, with expertise and good judgment.

Compassion: We understand that how health care is delivered is just as important as what health care is delivered, and we commit ourselves to providing compassionate care to our patients and their families.

Working Together: We support each other, our patients, and their families by proactively providing assistance and support. We know that by working together, we can achieve great things.

Note

All qualified candidates are invited to apply; however, preference will be given to Canadian citizens and permanent residents. HGMH is an equal opportunity employer. We strongly encourage applications from all genders, Aboriginal peoples, persons with disabilities and members of visible minorities. If you are invited to continue the selection process, please notify us of any particular adaptive measures you might require.

We thank all candidates for applying. We will only contact candidates selected for further consideration. Any information you send us will be handled respectfully and in complete confidence.

Please submit your CV (in English) to recruiting@hgmh.on.ca, referring to the Posting ID in the Subject.